



# **CITY OF SAN ANTONIO**

## **FINANCE DEPARTMENT – PURCHASING DIVISION**

### **ADVERTISEMENT INFORMATION ONLY**

Solicitation Type and Name: REQUEST FOR COMPETITIVE SEALED PROPOSALS – CITY-WIDE MAINTENANCE AND REPAIR OF GENERATORS AND ASSOCIATED EQUIPMENT

Solicitation Number: 6100007351

Description: The City of San Antonio Fire Department, requests proposals for the maintenance and repair of stand-by emergency generators, including transfer switches and backup pump systems at various locations.

Applicable Product Categories: 69040, 93639

Date Issued: July 8, 2016

Due Date & Time: **November 4**, 2016, 2:00 P.M. CST

Pre-Submittal Conference: 2:30 P.M., July 26, 2016, in the HILL COUNTRY CONFERENCE ROOM, 11<sup>TH</sup> Floor, Riverview Towers, 111 Soledad, San Antonio, Texas

Staff Contact Person: <Denise Parks, Procurement Specialist II, Denise.Parks@sanantonio.gov>

Evaluation Committee Voting Members:

Yvette Granato, Assistant Chief, Fire Department

Larry Trevino, Assistant Chief, Fire Department

John Rodriguez, Assistant Director, Information Technology Systems Department

Jose Correa, Interim Director, Building Equipment Services

Chris Reininger, Facilities Superintendent, Aviation Department

**Dave Kubena, Building Maintenance Manager, Convention and Sports Facilities**

**Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **2:00 p.m.**, Local Time, on **October 28, 2016**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

**Denise Parks, Procurement Specialist II**

**City of San Antonio, Finance Department, Purchasing Division**

**[Denise.Parks@sanantonio.gov](mailto:Denise.Parks@sanantonio.gov)**

Questions submitted and the City's responses will be posted with this solicitation.

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.